

Agenda for AIUK GTF Meeting 19 July 2014

- 1. Welcome and introductions**
- 2. Apologies – Malcolm Dingwall-Smith**
- 3. Announcements – including resignation of Mike Parkinson**

- 4. Minutes of meeting**
 - 8 March 2014 – to agree
 - 17 May 2014

- 5. Matters arising –**
 - Item 5 steer on sub-committee work
 - Item 5 protocol for version control of documents
 - Item 5 create document of all decisions/recommendations
 - Item 6 clarify Board undertaking review of governance v executive relationship
 - Item 7 SG1 seek Board clarification on member/donor review
 - Item 7 SG3 send link to Nolan report to GTF
 - Item 7 SG4 (fully reproduced in Chair's report)
 - template for Chair's email
 - review TORs of Board subcommittees
 - create TORs for representative bodies
 - agree process for sign off of TORs
 - re-designate representative bodies as forum
 - review email lists
 - representative bodies to consider Board report
 - representative bodies able to raise issues to Board
 - standing item on Board agenda for rep bodies issues
 - record of matters raised and Board response available to membership
 - Board rep to attend rep body meetings and regional conferences
 - Item 8 propose voting systems
 - Item 8 clarify constitution/articles work
 - Item 8 timeline to 2016

- 6. Review of GTF –**
 - How we undertake/co-ordinate consultation

- 7. Feedback and recommendations from Sub-groups 1 to 4**

- 8. FAQs**

- 9. Timeframes/Workplan**

- 10. Resourcing**

- 11. AOB**

- 12. Date and time of next meeting – 13 September 2014 10.00 - 16.00**