

CONFERENCE PROGRAMME

Please note that conference rooms and timings may be subject to change, please check at registration for any updates

SATURDAY 13 APRIL

Pre-Conference Meetings/gatherings

Time	Session	Location
11.00 - 12.45	Youth Delegates Meeting	Humanities 058
10.00 - 12.45	Board Meeting	National Grid Room
11.00 - 12.30	Trade Union Network Committee meeting	Humanities 060
11.15 - 12.00	'Get to know your way around the AGM' Gathering	Humanities 052

Main conference programme

Time	Session	Location
8.00 - 23.00	Arrival & registration	Conference Reception
11.00 - 12.00	Standing Orders Committee available for consultation	Conference Reception Office
11.00 - 12.10	Workshops	Register on the day
12.00 - 12.45	Lunch, Exhibition and shop	Mead Gallery/Arts Centre Theatre Foyer
12.45 - 13.00	Opening ceremony and remarks	Arts Centre Theatre
13.00 - 13.40	The Amnesty International UK Section Report Ciarnan Helferty, Chair of the Board Kate Allen, Director AIUK	Arts Centre Theatre
13.40 - 14.10	Adoption of Standing Orders Adoption of 2012 AGM minutes Adoption of 2012 AGM decisions and 2013 EGM decisions implementation report Acceptance of emergency resolutions Nominations Committee report Nomination and election of Tellers Call for nominations for 2014 AGM Chair, Standing Orders Committee and Nominations Committee	Arts Centre Theatre
14.10 - 14.35	Treasurers report Brian Landers, Treasurer	Arts Centre Theatre
14.35 - 14.40	Adoption of audited accounts and appointment of auditors	Arts Centre Theatre
14.40 - 14.50	Setting the Scene Alex Pool, Chair of the AGM	Arts Centre Theatre
14.50 - 14.55	Explanation of Working Parties process Allison Cosgrove, Chair of the Standing Orders Committee	Arts Centre Theatre
14.55 - 15.20	Tea, coffee, exhibition and shop	Mead Gallery/Arts Centre Theatre Foyer
15.20 - 16.30	Workshops	Register on the day
16.45 - 18.15	Working Parties: consideration of proposed resolutions Working Party A (see Working Party breakdown in section 5) Working Party B (see Working Party breakdown in section 5) Working Party C (see Working Party breakdown in section 5) Working Party D (see Working Party breakdown in section 5) Working Party E (see Working Party breakdown in section 5)	WP A – Social Sciences WP B – Humanities 051 WP C – Arts Centre Theatre WP D – Library 2 WP E – Humanities 052
18.30 - 20.00	Dinner Exhibition	Rootes Building Mead Gallery
20.00 - 21.30	Keynote Speaker: Fawzia Koofi Women's Rights in Afghanistan	Arts Centre Theatre
21.30 - 22.15	Reception for TU delegates and affiliates	National Grid Room
21.30 - 23.00	Evening Social and Activism Awards	Mead Gallery/Arts Centre Theatre Foyer

SUNDAY 14 APRIL

Time	Session	Location
7.00 - 8.30	Breakfast <i>All on-site accommodation must be vacated by 9.30am</i>	Rootes Building
8.30 - 8.35	AGM Chair welcome to day 2	Arts Centre Theatre
8:35 - 9.00	Presentation by and election of candidates	Arts Centre Theatre
9.00 - 11.00	Resolutions from working parties	Arts Centre Theatre
11.00 - 11.30	Tea, coffee, exhibition and shop	Mead Gallery/Arts Centre Theatre Foyer
11.30 - 13.30	Resolutions from working parties	Arts Centre Theatre
13.30 - 14.30	Board meeting	National Grid Room
13.30 - 13.45	Youth round-up meeting	Arts Centre Foyer
13.30 - 14.30	Lunch, exhibition and shop	Mead Gallery/Arts Centre Theatre Foyer
14.30 - 16.30	Resolutions from working parties	Arts Centre Theatre
16.30 - 16.45	Announcement of election results Permission to destroy the ballot papers	Arts Centre Theatre
16.45 - 17.00	Announcement of any outstanding Resolution results	Arts Centre Theatre
17.00 - 17.10	CLOSE OF AGM BUSINESS Campaigning round-up, closing remarks and votes of thanks	Arts Centre Theatre

TIPS FOR NEW DELEGATES

- Enjoy yourself – and get the most of the AGM. Meet as many people as you can.
- The AGM is conducted in accordance with set rules or ‘standing orders’. These are explained at the beginning of the meeting.
- If you don’t know anything, ask. There are plenty of people around to help – and we all learn from each other.
- Switch off mobile phones in sessions – or put them on silent.
- The Chair is responsible for running the meeting and keeping order. If the Chair is speaking, delegates should wait until she/he has finished before they speak. It’s not an easy job, so everyone needs to help make it all go smoothly.
- Occasionally a debate can get very lively. But remember, respect everyone’s right to speak and to be treated with courtesy. Arguments should focus on issues not personalities.
- If you speak in a session, wait till the Chair calls on you, then start by announcing your name and membership category.
- Keep to the time limits for speakers. These are to ensure we get through AGM business on time.
- If you’re a group representative, take time to think how to feed back to your group so they can benefit from what you have learned.
- Have a great time! It is a tiring weekend – but also inspiring.

For more details on how meetings are conducted, see p119 which outlines the Standing Orders.

A QUICK EXPLAINER

In case you don’t know...

- **THE BOARD** The body that oversees the AIUK section. It is made up of elected Amnesty members.
- **CHAIR OF THE BOARD** Ciarnan Helferty.
- **CHAIR OF THE 2013 AGM** Alex Pool. Chair is elected at each AGM for the next year.
- **THE DIRECTOR** Kate Allen. The Board appoints the Director, the most senior member of AIUK paid staff.
- **SOC** Standing Orders Committee: referred to a lot during the conference. Standing Orders are the rules of debate. The elected SOC makes sure these rules are obeyed! There is always an SOC member at working parties and formal plenary sessions.
- **ICM** International Council Meeting: this is like our AGM but is the meeting that makes decisions for the international movement. They take place every two years with delegates from all the Amnesty Country Sections.
- **I.S.** International Secretariat: the coordinating centre for the whole Amnesty movement. Carries out our global human rights research.
- **WORKING PARTY** Where initial discussions take place about resolutions. Here people can suggest changes (amendments) to resolutions. Final decisions are then made by the whole AGM in plenary session.
- **RESOLUTION** A proposal that Amnesty does something. It has to be put forward before the AGM so it can be checked and printed on the agenda. An emergency resolution is about something that happens after the official deadline.
- **PLENARY** When everyone at the conference meets together in the main conference hall.